

COBA LEADERSHIP TEAM MINUTES

February 19, 2016

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Mitchell Muehsam and Valerie Muehsam.

1. Approval of minutes. The _____ agree with the team's recommendation.
 3. Faculty/Staff meeting. There will be a Faculty/Staff meeting on Tuesday, March 1

_____, _____st, at 3:30pm. The Dean will go over the AACSB peer review team's report.

4. Entrepreneurship major.

_____, _____ There will be a program review of the Entrepreneurship major. Dr. Collins, Dr. ~~Sullivan, Dr. Deutsch, Dr. Matt DeVos, and Dr. Ron Koska~~ have to be invited to serve on the Dean will talk out to Ron Koska in regards to serving on the committee.

5. Meta-assessment. Dr. Lilly is compiling what she has received from members of COBA's meta-assessment team in regards to the meta-assessment. Dr. Lilly will schedule meetings with each department to go over the meta-assessments. The report is due to the University by mid-March.

6. Miscellaneous.

- a. Budget Meeting. The Dean will be meeting with the Budget Office and Academic Affairs on February 24th to present COBA's requests for New Initiatives and HEAF funds for FY2017.
- b. COBA summer research grants. COBA summer research grants are due March 14th. The Dean will send an email to the faculty of what should be included in their proposal.
- c. Master syllabi. There should be a master syllabus for each business course. Will discuss at a future meeting.
- d. Online BBA and TWC schedule. There was discussion on who should be overseeing the online BBA and the TWC schedule.